



# WHY JOIN THE WESTOVER PTO BOARD?



1

## CHILDREN BENEFIT

Research shows that participating in your child's school and showing engagement helps them perform better academically

2

## THE SCHOOL BENEFITS

The PTO supports school teachers and administration which creates a positive and caring atmosphere in the school

3

## MAKE CONNECTIONS

Get to know the teachers and staff better and make life-long friends with other parents at the school

4

## IT'S GOOD FOR YOU

Socializing with other parents and volunteering to do good for your child's school is fun, healthy and rewarding!

5

## THE PTO NEEDS YOU!

New Board members bring new ideas and talents —which benefits us all!

## READY TO SIGN UP?



Complete the following form and drop off at school or complete this [linked form](#). Please email [westovercommunityalliance@gmail.com](mailto:westovercommunityalliance@gmail.com) with questions.

# OPEN POSITIONS AND DESCRIPTIONS

**Please circle the position(s) of interest and return to school by May 17.**

Each position consists of 2 or more people sharing the responsibilities of the position, for a 2-year term (preferably). One person per position should attend in person or via conference call the monthly PTO board meeting with the principal. Time commitment is between 2-4 hours total per month. To learn more about a specific positions, feel free to email the team directly.

## **President**

Acts as a liaison between parents, teachers and school staff. Works with the PTO Board and School administration, and KAH to plan, support and communicate school activities.

[westovercommunityalliance@gmail.com](mailto:westovercommunityalliance@gmail.com)

## **Vice President**

Plays a role in day-to-day operations of the PTO. Support to co-presidents, participates in executive board discussions and decision-making.

[westovercommunityalliance@gmail.com](mailto:westovercommunityalliance@gmail.com)

## **Treasurer**

Manages the PTO bank account and accounts for all money coming in and out.

[wcaptotreasurer@gmail.com](mailto:wcaptotreasurer@gmail.com)

## **Communications**

Manages all communications for the PTO- flyers, website, FB page, email newsletters.

[wcaptocommunications@gmail.com](mailto:wcaptocommunications@gmail.com)

## **Fundraising**

Work with the Community team to create fundraising events, set up programs like Giant A+ Rewards, Amazon Smile and Box tops to raise money for the school.

[wcaptofundraising@gmail.com](mailto:wcaptofundraising@gmail.com)

## **Volunteering**

Help recruit volunteers for all PTO events by creating and distribution on line sign ups, and also for some school events and programs.

[wcaptovolunteers@gmail.com](mailto:wcaptovolunteers@gmail.com)

## **Community**

Plans the event calendar with Ms. Wilson and the board and works with the event chairs to provide money or supplies as needed.

[wcaptocommunity@gmail.com](mailto:wcaptocommunity@gmail.com)

## **Enrichment**

Works with the vendors and school to plan the afterschool programs.

[wcaptoenrichment@gmail.com](mailto:wcaptoenrichment@gmail.com)

## **Secretary**

Attends all PTO Board Meetings and planning sessions. Capture, organize and communicate notes and action items to board.

**If interested, please respond by May 17, 2019.  
Elections will take place during Arts Night, May 21, 2019.**